



**Executive Cabinet Minutes**  
**Monday, January 26, 2026. 9:00 AM**  
**HCTF Conference Room 151**

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**Members:**

- Dr. Zahi Atallah
- Gail Raasakka or Katie Renville (Non-Voting Member)
- Hunter Berg
- Harrison Lucas
- Alex Herman
- Dr. Bernell Hirning *Absent*

- Jenae Hunter (Non-Voting Member)
- Brenna Lordermann (Non-Voting Member)
- Megan Kasner
- Travis Kitchens
- Brittny Mayo
- John Mercer
- Keith Olson
- Deb Halvorson
- Jim Bervig

**Action Item**

- 1) Minutes' approval for January 12
- 2) Agenda additions and approval
  - a. JJ motion to approve agenda and minutes. James seconded
    - i. Committee approved

**Running Agenda**

- 1) Enrollment/Recruitment (Megan)
  - a. Dr. A went over the Systemwide totals dashboard.
  - b. March 28th 9-1pm Explore Teton Country is scheduled. Please attend if you can.
  - c. Discussion on Enrollment
- 2) Capital Project
  - a. James spoke on appraisal of TrainND building.
  - b. Discussion on Artwood holding class space for trade work.
- 3) Legislative Update
- 4) Personnel/Job Posting Updates
  - a. Updates on open positions
- 5) General Updates

**Agenda**

1. Chord Energy Assembly on Campus (Alex)
  - a. Alex discussed Chord Energy Assembly and the date they chose for their annual meeting.
    - i. Committee came to agreement to ask Chord Energy for a different date due to the dates they provided is the first week of school.
2. Policy 500 Section (Policies ready for review)
  - a. 512.06 Student Driver and Use of State Fleet
3. Policy 700 section
  - a. 703.11 Early Retirement
4. Policy 800 Section

- a. 802.74 Identity Theft Prevention
  - i. All policies above tabled until next meeting

**Department updates**

Departments shared update.